

## Sample Funder Collaborative Meeting Agenda

Please note, as with all resources included in this toolkit, this is a *sample* and should be tailored to the needs of your organization and/or community. Additionally, as policy developments and census operations unfold, samples and templates may need to be adjusted to address these changes and progress.

[STATE] Census 2020 Funders Meeting

[DATE] [TIME]

Meeting Location:

[ADDRESS]

Telephonic Participation:

Dial: [CALL-IN INFO]

### AGENDA

#### Planning Meeting Purpose

- Discuss and agree upon [STATE] Census 2020 funder collaborative goals and strategies

#### Outcomes

- Identify goals and objectives that [STATE] Funders are responsible for advancing through 2020;
- Inform a working timeline for census milestones and funder milestones.

1:30 - 1:40 Welcome, Introductions and Meeting Overview (10 min)

Facilitators: Co-Chairs, [NAME] and [NAME]

1:40-2:00 Updates: [STATE] Census 2020 State Activities/Budget (20 min)

Presenter: [NAME]

2:00- 2:10 [STATE] State Census Funding Landscape (10 min)

Facilitator: [NAME]

Review/discussion of [STATE] funders survey

2:10 – 2:20 Updates: Recent Funders Activities (10 min)

Facilitator: [NAME]

Participating members will share updates on decisions, activities, meetings and events

2:20 – 2:30 Census 2020 Funders Initiative Timeline/Work plan (10 min)

Facilitator: [NAME]

2:30 – 3:15 [STATE] Census 2020 Funders Goals & Objectives (45 min)  
Facilitator: [NAME]

3:15 – 3:25 pm Next Steps/Timeline/Commitments (15 min)  
Facilitators: Co-Chairs, [NAME] and [NAME]  
Consensus on high level strategy and plan  
Identification and agreement on next steps  
Identifying funders to reach out to, commitments to funder outreach

3:25-3:30 pm Wrap Up and Reflections (5 min)  
Facilitators: Co-Chairs, [NAME] and [NAME]

**Materials:**