Sample Funder Collaborative Meeting Agenda

Please note, as with all resources included in this toolkit, this is a *sample* and should be tailored to the needs of your organization and/or community. Additionally, as policy developments and census operations unfold, samples and templates may need to be adjusted to address these changes and progress.

[STATE] Census 2020 Funders Meeting
[DATE] [TIME]
Meeting Location:
[ADDRESS]
Telephonic Participation:
Dial: [CALL-IN INFO]

**AGENDA**

**Planning Meeting Purpose**
- Discuss and agree upon [STATE] Census 2020 funder collaborative goals and strategies

**Outcomes**
- Identify goals and objectives that [STATE] Funders are responsible for advancing through 2020;
- Inform a working timeline for census milestones and funder milestones.

1:30 - 1:40 Welcome, Introductions and Meeting Overview (10 min)
Facilitators: Co-Chairs, [NAME] and [NAME]

1:40-2:00 Updates: [STATE] Census 2020 State Activities/Budget (20 min)
Presenter: [NAME]

2:00- 2:10 [STATE] State Census Funding Landscape (10 min)
Facilitator: [NAME]
Review/discussion of [STATE] funders survey

2:10 – 2:20 Updates: Recent Funders Activities (10 min)
Facilitator: [NAME]
Participating members will share updates on decisions, activities, meetings and events

2:20 – 2:30 Census 2020 Funders Initiative Timeline/Work plan (10 min)
Facilitator: [NAME]
2:30 – 3:15 [STATE] Census 2020 Funders Goals & Objectives (45 min)
   Facilitator: [NAME]

3:15 – 3:25 pm Next Steps/Timeline/Commitments (15 min)
   Facilitators: Co-Chairs, [NAME] and [NAME]
   Consensus on high level strategy and plan
   Identification and agreement on next steps
   Identifying funders to reach out to, commitments to funder outreach

3:25-3:30 pm Wrap Up and Reflections (5 min)
   Facilitators: Co-Chairs, [NAME] and [NAME]

Materials: